

## Minutes for Academy Parents Forum Meeting

Wednesday 9<sup>th</sup> January 2019

<b>1.</b>	<p><b>Welcome</b></p> <p>Apologies: Bev Jones, Hilary Morawska, Melissa Smith PSN wanted to acknowledge congratulations to Hilary on her successful appointment as the new Principal of the academy.</p>	<b>PSN</b>
<b>2.</b>	<p><b>Actions from last meeting</b></p> <ul style="list-style-type: none"> <li>• English staffing &amp; revision guides We are now fully staffed in English. Two new teachers joined us at the beginning of term. Students now have revision books.</li> <li>• Homework PSN showed a draft of a document that will be put on the website explaining our homework policy. As a trial students that do not do their homework will be attending Homework Hub after school instead of having detentions. This will be set up within the next weeks. It was raised that rewards should be given for doing homework, and also seems that once students get to Year 11 they don't get so many rewards. We will work on a culture within the school starting from Year 7 that homework needs to be done. Students are allowed in the IT room in Firehills at both breaks and after school to complete their homework</li> <li>• The item on Setting Rationale has been moved to the next meeting</li> </ul>	<b>PSN</b>
<b>3.</b>	<p><b>Recruitment strategies used to find and retain high quality staff</b></p> <p>Mr Paul Degg our Director of Recruitment gave a short presentation on how the school and The Trust recruit and retain staff.</p>	<b>PDE</b>
<b>4.</b>	<p><b>PTA</b></p> <p>This will be discussed at the next meeting.</p>	<b>PSN</b>
<b>5.</b>	<p><b>Parent Governor</b></p> <p>Details were given out regarding recruitment of a Parent Governor. If you are interested please email Kathryn Smith <a href="mailto:k.smith@brightonacademiustrust.org.uk">k.smith@brightonacademiustrust.org.uk</a></p>	<b>PSN</b>
<b>5.</b>	<p><b>AOB</b></p> <p><b>Parents Evening:</b> It was discussed that the current format for parent evenings does not work with the limited amount of time for appointments. It is felt that there is not enough time with the teacher. Some teachers get booked up and therefore no space left for other students. It was mentioned about starting earlier perhaps at 2pm. It was</p>	<b>PSN</b>

	<p>also mentioned that the space for these meetings is too close.</p> <p>Action: To look at possible changes for these evenings in the future.</p> <p><b>Isolation:</b> It was mentioned that work needs to be done in isolation Our expectation is that work is to be completed, however, some students need time to get their mind set back on track and to do this they need to read or do a mind puzzle before they can adjust back to working.</p> <p><b>Website:</b> It was asked if we could show on the website what week it would be on returning to school after a holiday.</p> <p>Action: This will be added to the school calendar</p> <p><b>ClassCharts:</b> suggested that Year 11s have some work on their in preparation for their exams. Encouragement to revise.</p> <p>Action: PSN to ask subject leaders to ensure this is in place</p> <p><b>The next meeting is Wednesday 6<sup>th</sup> March 2019</b></p>	
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