



Station Road, Burgess Hill,
West Sussex, RH15 9EA

www.theburgesshillacademy.org.uk
office@theburgesshillacademy.org.uk
01444 241691

Principal: Jon Francies

Our ref: WHL/MKR/Year 10 PCE

02 November 2018

Dear Parent/Carer

Year 10 Parent Consultation Evening - Thursday 29th November 2018

May I cordially invite you to our Year 10 parent consultation evening, which is to be held on Thursday 29th November from 4.00 – 7.00pm. This is a key meeting held at a vital stage of your child’s career through Key Stage 4. You will be able to discuss with staff: - academic progress, achievement, social development and future targets. Your son/daughter should accompany you on the evening, wearing full school uniform.

In order to make appointments please ask your son/daughter to arrange suitable times with the teachers you would like to see using the appointment slip attached. If you are unable to attend perhaps you could contact us to arrange alternative appointments. Please return your consultation evening reply slip by Friday 23rd November.

We look forwards to welcoming you and thank you for your continued support.

Yours sincerely

Ms W Howell
Head of Year 10

.....
The Burgess Hill Academy Reply Slip
Please return this slip to your child’s Tutor by Friday 23rd November

WHL/MKR

Year 10 Parent Consultation Evening – Thursday 29th November 2018

Name of Student: Tutor Group:

- * I/ we shall be pleased to accept
- * I am/ we are unable to attend
- * Please delete as appropriate

Signed:

Parent/Carer Date:

