



THE BURGESS HILL ACADEMY

Station Road, Burgess Hill
West Sussex, RH15 9EA

Our Ref JFS/ESD

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Principal: Mr Jon Francies

15 May 2018

Dear Parent/Carer

At The Burgess Hill Academy, we sometimes take photographs of our students. We use these photos in the academy's prospectus, on the website and on display boards around the academy.

We would like your consent to take your photo, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

We consider that the students at our academy are sufficiently mature to make decisions regarding their own data protection rights. However, in the interests of transparency we ask that these decisions are discussed and also consented to by a parent/carer.

Please tick the relevant box(es) below and return this form to the academy.

I am happy for the academy to take photographs of my child.	<input type="checkbox"/>
I am happy for photos of my child to be used on the academy/Trust website.	<input type="checkbox"/>
I am happy for photos or video of my child to be used in the Trust's printed and online marketing materials including distribution to the media.	<input type="checkbox"/>
I am happy for photos of my child to be used in internal displays.	<input type="checkbox"/>
I am happy for my child to be filmed/recorded for staff training purposes.	<input type="checkbox"/>
I am happy for photos of my child to be used in social media.	<input type="checkbox"/>
I am NOT happy for the school to take or use photos, video or audio recordings of my child.	<input type="checkbox"/>

If you change your mind at any time, you can let us know by emailing adminteam@theburgesshillacademy.org.uk, calling the academy on 01444 241691, or just popping in to the office.

If you have any other questions, please get in touch.

Why are we asking for your consent again?

You may be aware that there are new data protection rules coming in from May. To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of you. We really value using photos of students, to be able to showcase what students do in the academy and show what life at our academy is like to others, so we would appreciate you taking the time to give consent again.

Student's name _____ Student's signature: _____

Date:

Parent/carer's name _____ Parent/carer's signature _____

Date: