



**THE
BURGESS HILL
ACADEMY**

15th May 2018

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Principal: Jon Francies

Dear Parents/Carers

Trip to New York – Thursday 14th February 2019 to Monday 18th February 2019

We are excited to be proposing a school tour to New York to support our curriculum plans for students and enhance learning experiences within the school. This trip is open to current Years 8 and 9 students.

We aim to expand our students' cultural awareness and to broaden their horizons, therefore, have decided to organise a trip to one of the most fantastic places the world has to offer, and we would be delighted if your son/daughter wanted to participate.

The trip will commence on Thursday 14th February 2019 and finish on Monday 18th February, which makes the overall trip be of 4 days in The Big Apple, with three nights over there and one night flying back to the UK. The flights will be booked with American Airlines from London Heathrow airport to Newark Liberty International airport. A coach will take us from The Burgess Hill Academy to Heathrow airport.

The very maximum price of the trip will be £900, depending on the number of students participating. There are 30 places and they will be allocated on a first come first serve basis. Please note that if your child's behaviour gives us cause for concern between now and the time of the trip, we reserve the right to withdraw them on those grounds, having first consulted the appropriate Head of Year or Senior Management Team member. In this situation, any costs incurred by the Academy will be deducted before any refund is paid to you.

The exact itinerary of the trip is yet to be finalised but a few of the sensational attractions that will be visited are The Empire State Building, Central Park, The National History Museum and the moving visit of the 9/11 Memorial. We are also planning a guided walking tour of Manhattan.

Students will be accompanied by members of staff, who are experienced and would have already visited New York. We will be staying in a youth hostel in Manhattan so we will be walking to most places. The trip is being booked through NST Travel, the UK's leading educational travel company for schools with more than 45 years' experience. They work closely with us during the whole tour planning process to ensure that your child will get the very best learning experience whilst away.

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In addition to the trip cost, which will be confirmed once we have received deposits, students will also need the following:

- Pocket money for food and shopping in US dollars
- A valid passport
- A valid ESTA visa available online at <https://esta.cbp.dhs.gov/esta/>

In order to secure a place for your son/daughter and to benefit from a discount with the travel company, we ask for a deposit of £150 by cheque by Thursday 24th May 2018.

We will send an email confirming your child's place (after May half-term) and more details will follow nearer the time. If you have any questions about this trip, please do not hesitate to contact me directly. In order to give you more details and requirements for the visit, an information evening will be organised in the next academic year.

Yours faithfully,



M. Verniol
Subject Leader of MFL
Associate Assistant Principal
Trip Organiser

THE BURGESS HILL ACADEMY
MVL/BDE

REPLY SLIP

Please return to the A block post box by Thursday 24th May

Trip to New York – February 2019

I would like to secure a place for my son/daughter on the New York trip. Once this place has been confirmed, I understand the deposit is non-refundable.

STUDENTS NAME _____ TUTOR GROUP _____

- I enclose a cheque for £150 made payable to The Burgess Hill Academy.

SIGNED..... DATE.....