



THE BURGESS HILL ACADEMY

Our ref: AMH/MKR/Y7 Induction

20 September 2017

Station Road, Burgess Hill,
West Sussex, RH15 9EA

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01444 241691

Dear Parent/Carer

Principal: Jon Francies

Welcome to a new school year; we hope you have had an enjoyable summer. I look forward to working with you this year, helping your child to settle into this school, guiding students through a successful year and ensuring that they achieve the best possible results. There have been so many positives so far with a number of students receiving students of the week awards and certificates for their weekly maths challenge. Thank you with your support with the 'moving up' passports and certificates will be with students soon. It was also really positive to see so many 'best of me' pieces of work.

This term will present your child with many challenges as he/she adapts to having new teachers, new subjects, more homework and new friends to make. Whilst some students will adapt quickly to all the changes and without too many problems, some will need to access the support systems we have in place. Please contact us as soon as you can, if your child is experiencing difficulties. There is also a change to Yr7 Parent Welcome evening this will now be held on the 12th October from 6-7pm. This is an evening for you to meet other parents and your child's tutor and also ask us any question that you may have. Please find below some other important dates for your diary.

Thursday 12 th October 6.00-7.00pm	Year 7 Welcome Evening
Friday 20 th October (Assembly)	Year 7 Streetwise Drama Production for students only
Friday 10 th November (School Day)	Year 7 Enrichment Day for students only
Thursday 30 th November 4.30-7.30pm	Year 7 Parents consultation evening
Monday 18 th December at 2.00pm	Year 7 Carol Service at St Johns Church

Your child's form tutor and I would be very pleased to offer help and support. If you would like to discuss any issues relating to your son/daughter, the first point of contact must be made through their tutor. I have listed below tutors and tutor groups and have included their email addresses for you. Mrs Paula Ridley is also Year 7 pastoral support and she is more than happy to help with concerns or question you may have her email address is pridley@theburgesshillacademy.org.uk

Yr7	Name	Email
ESR	Mrs E Salter	esalter@theburgesshillacademy.org.uk
DPR	Miss D Parker	dparker@theburgesshillacademy.org.uk
JHS	Ms J Hodgkiss/ Miss A Burdett	jhodgkiss@theburgesshillacademy.org.uk
		aburdett@theburgesshillacademy.org.uk
JJS	Ms Jarvis	jjarvis@theburgesshillacademy.org.uk
SLR	Ms S Laker	slaker@theburgesshillacademy.org.uk
TJS	Mrs T Jenkins/Mrs A Lake	tjenkins@theburgesshillacademy.org.uk
		alake@theburgesshillacademy.org.uk

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Full attendance and punctuality are essential if your child is to achieve success and we shall be relying on your support in these areas. Holidays should not be taken in term time as this adversely affects your child's progress and they will not be authorised. If your child has a pre-planned absence at any point during the year, for example, a medical appointment, a letter prior to the absence must be handed to the form tutor. If your child is ill, you should inform the school prior to 8.30am on the dedicated absence line. Absences should be reported to 01444 241691 or absence@theburgesshillacademy.org.uk

It is important this half term that we help your child to establish effective routines for getting to school on time, packing bags and doing homework. Any support you can give in establishing these routines is extremely important. It would be very helpful if all items of clothing were labelled, including PE kit, with your child's name and form. Many PE kits are mislaid in this first year and they are much more likely to be found if they are labelled. Please join us in reminding your child that he/she must take care of all their possessions in school to avoid items being lost. Whilst The Burgess Hill Academy students are allowed to have mobile phones with them in school, they must be switched off and not seen whilst on school premises. Any phones which are taken out without permission will be confiscated and students will need to collect them at the end of the day.

Thank you in advance for your support and I look forward to seeing you at the Welcome Evening for Year 7 parents on 12th October at 6.00pm.

Yours sincerely



Ms A McGeough
Head of Year
amcgeough@theburgesshillacademy.org.uk