

13th March 2017



**THE
HASTINGS
ACADEMY**

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Part of the Hastings Academies Trust

Dear Parents/Carers

Advice regarding Fixed Penalty Notices for unauthorised absences during term-time

This is to advise you of changes in relation to our attendance intervention in conjunction with our partners at East Sussex County Council (Education Support, Behaviour & Attendance Service – ESBAS), with whom we work closely.

With immediate effect The Hastings Academy will be following East Sussex County Council guidelines in relation to issuing Fixed Penalty Notices for unauthorised absences during term time.

As I am sure you are all aware any absence from school disrupts a child's learning resulting negatively on progress, social development and mental health. Therefore for concerns related to unauthorised absences, lateness, holiday or any other period of requested absence we will be working with East Sussex County Council to advise of the issuing of notices.

Further information about ESBAS' work with schools in support of improved attendance and punctuality can be found on the attached document and at www.eastsussex.gov.uk

Yours faithfully

Hilary Morawska
Vice Principal

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