

May 2019



THE ST LEONARDS ACADEMY

PRIDE THROUGH SUCCESS

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Principal: Neil Moir

Dear Parent/Carer

ParentPay

As the Academy is continually trying to improve services to our students and their parents, as from 2nd September 2019 we will be a cashless school and removing all cash loader machines within the Academy. All trips and school meals (except FSM) must be paid via ParentPay either on-line, on a mobile app or at pay points located in local shops. ParentPay is a free service for you to use.

If you have not activated your ParentPay account we now need you to do so.

Should you require your log-in details please email tsla.parentpay@hasla.org.uk and give your child's name. Navigate to www.parentpay.co.uk and use the login details to log into ParentPay.

Going to the **Add a child** tab will allow you to join the accounts for all your children who attend schools that use ParentPay.

Follow the simple instructions to give you a single place to pay for items. You should find that making a payment is straightforward. None of your card details are stored in any part of the system.

You may wish to set up new item alerts to be notified when your child is added to a new trip under Communication > Alert Settings > New Item Alerts and ticking the email alert box.

If you have any questions, please email tsla.parentpay@hasla.org.uk

I would like to thank you in advance for your help and support.

Yours faithfully

Neil Moir
Principal



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