

March 2019



**THE  
ST LEONARDS  
ACADEMY**

**PRIDE THROUGH SUCCESS**

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Principal: Neil Moir

Dear Parent/Carer

**Year 10 Parent Evening – Thursday 2<sup>nd</sup> May 2019**

Please find enclosed your child's report.

You and your child are invited to the Academy to meet subject teachers on **Thursday 2<sup>nd</sup> May 2019**. During the course of the evening you will have the opportunity to discuss this report with their subject teachers.

The evening will run from 4.00pm until 7.00pm and appointments are limited to five minutes each.

We have introduced an easy to use online appointment booking system. This system allows you to choose your own teacher appointment times. **When the system goes live, you will receive an email invitation to activate your account.** Please do not attempt to create an account before receiving your activation email. If you do not receive your invitation please email [g.ferguson@hasla.org.uk](mailto:g.ferguson@hasla.org.uk)

The appointment system goes live on **Tuesday 23<sup>rd</sup> April**. Please note, appointments will be made on a first come first served basis and each appointment will also include 5-minute movement time. Enclosed is a guide on how to make appointments. We are confident this system will be an improvement over our previous booking arrangements.

If you do not have access to the internet or there is an issue logging in, then please email your query to Gail Ferguson on [g.ferguson@hasla.org.uk](mailto:g.ferguson@hasla.org.uk) who will be happy to help or add appointments on your behalf.

We look forward to seeing you there.

Yours faithfully

Mr C Dean  
Assistant Principal



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